

Contractor Application

Name and Contact Details

Contact Person: _____ Date: _____ Lead Source: _____
 Address: _____ Home Phone: _____
 Company Name: _____ Cell Phone: _____
 Specialized Field (GC, Plumber, Electric, Roofer, etc): _____ Work Phone: _____
 Email: _____ Contractor License #: _____

Insurance and Experience

Are you licensed and insured: ☐ Yes ☐ No What type of insurance: _____
 How much coverage: _____ License updated: _____
 How long have you been doing business in the area: _____ How long running own crew: _____
 How many guys on crew full time: _____

Current Projects and Bidding

How many projects do you have going on right now: _____ In the past year: _____
 How many jobs do you typically handle at once: _____
 What were the scopes of work: _____
 What are the addresses: _____
 Can I see the work on one or two recent jobs: _____
 How do you usually bid out your work: _____
 Materials and Labor charged together or separate in your bids: _____
 Do you give written warranties for your work: _____ How long of a warranty: _____

Sub-Contractors and More Prescreening

Do you use subcontractors: _____ Are they licensed and insured: _____
 Who is your electrician: _____ Who is your plumber: _____
 Do you belong to the Better Business Bureau or local Chamber of Commerce: _____
 Do you have any certificates/licenses regarding the skills you have: _____
 Have you ever declared bankruptcy: _____
 How often do you communicate with your clients during a job: _____
 Do you clean the job site daily: _____
 Do you have a problem with signing a lien waiver: _____

References

Can you provide a list of references; with the names and numbers you have done work for in the past:

1. _____
2. _____
3. _____